



Government of the People's Republic of Bangladesh
Ministry of Road Transport and Bridges
Road Transport and Highways Division
Dhaka Transport Coordination Authority
**Mid-term Review and Updating of Revised Strategic Transport Plan for DTCA
Area (MTR-RSTP) Project**
Dhaka South Nagar Bhaban, Level 13-14, 5 Phonix Road, Fulbaria, Dhaka-1000


Memo No. 35.02.0000.002.14.007.22-275

Date: 06 October, 2022

**INVITATION FOR PROPOSAL FOR
Staff Outsourcing through Firm/Company
For Mid-term Review and Updating of Revised Strategic Transport Plan for DTCA Area (MTR-RSTP) Project –DTCA**

1	Ministry / Division	: Road Transport and Highways Division
2	Executing Agency	: Dhaka Transport Coordination Authority
3	Procuring Entity	: Project Director, MTR-RSTP Project, DTCA
4	Invitation Ref No.	: Memo No. 35.02.0000.002.14.007.22-275
5	Invitation Date.	: 06 October, 2022
6	Invitation For	: Proposal for staff outsourcing [Physical Service]
7	Source of Budget	: Govt. Fund
8	Procurement Method	: Open NCB (Least Cost Selection)
9	Project Name	: Mid-term Review and Updating of Revised Strategic Transport Plan for DTCA Area (MTR-RSTP)
10	Package No	: DTCA-NS1
11	Package Name	: Outsourced PIU staffs for MTR-RSTP Project, DTCA
12	Last Date for Proposal Selling	: 30 October, 2022 (During office hour)
13	Last Date for Proposal Submission	: 31 October, 2022 at 12:00 noon (Bangladesh Standard Time)
14	Eligibility of the Applicant	: Any reputed Bangladeshi Firm having at least two years of experience of providing the physical services mentioned below (or relevant positions) to any government/non-government office/project or any NGO/Consulting Firm. The firm shall have at least five years of general experiences of providing physical service. Other eligibility criteria are stated in the Proposal Document.
15	Brief Description of the Service to be Provided	: To provide Staff Input for the post of 02 (Two) Office Assistant Cum Computer Operator and 02 (Two) Office Assistant (MLSS) for the Office of the Project Director.
16	Contract Period	: 19 Months (approx).
17	Address of Selling Proposal Document	: Office of the Project Director, MTR-RSTP Project, Room No 1327, Level-12, Dhaka South Nagar Bhaban, Dhaka-1000.
18	Address of Receiving Proposal Document	: Office of the Project Director, MTR-RSTP Project, Room No 1327, Level-12, Dhaka South Nagar Bhaban, Dhaka-1000.
19	Proposal Price	: A non-refundable amount of Taka 1000/- (One Thousand) in cash.
20	Name of the Officer Inviting Proposal	: Mohammad Rabiul Alam
21	Designation of the Officer Inviting Proposal	: Project Director
22	Contact Details	: Phone : +880247120390, E-mail: rabiulrhd@gmail.com

The Procuring Entity reserves the right to Accept or Reject any or all Proposals and the whole process.


Project Director

Mid-term Review and Updating of Revised Strategic Transport Plan
for DTCA Area (MTR-RSTP) Project